

Discipline Committee: 2020-21

POMPEI COLLEGE, AIKALA

(Re-Accredited by MAAC with 'A' grade CGPA -3.31 in 3rd cycle)

DISCIPLINE COMMITTEE



REPORT OF THE DISCIPLINE COMMITTEE 2020-21

POMPEI COLLEGE, AIKALA

DISCIPLINE COMMITTEE REPORT: 2020-21

DISCIPLINE COMMITTEE AT A GLANCE

SL.NO.	PARTICULARS	DESCRIPTION
1	Total Number of Students	316
2	Members in the Committee	04
3	Number of meetings held	03
4	Cases Handled	5
5	Apology Letters	3

Place: Aikala,

Date: 28.09.2021

Coordinator

Principal

POMPEI COLLEGE, AIKALA

DISCIPLINE COMMITTEE REPORT: 2020-21

I. INTRODUCTION:

With the objective of imparting academic and value education to our students in order to form them into wholly integrated persons, developing a fair academic atmosphere in the campus is considered as a necessity. Therefore, discipline among the students is given utmost importance. Student discipline is reflected in their attitude, respect to elders, modest dress, class room behaviour, inter- personal relationship and their holistic approach in and around the college and society.

The students are expected to follow certain codes of conduct. These general rules of discipline are published in the Students' Hand Book; they are explained to them by the Principal on the reopening day of the college. **The class teachers/ Mentors also explain such rules to the concerned group of students.**

Besides, there is a discipline committee to look after the disciplinary matters related to the students. It acts as the watchdog and takes action as and when required. Like other committees in the college, the discipline committee also has its own objectives, constitution, mode of operation and planning.

II. AIMS & OBJECTIVES

The Committee is formed to achieve the following objectives:

1. To develop conducive atmosphere in the college which suits teaching – learning process.
2. To instill a sense of discipline among the students.
3. To highlight the necessity of discipline in and outside the campus.

III. COMMITTEE DETAILS & MEETINGS

The committee is constituted as follows:

- | | | |
|---|----------------------|---------------------|
| ▪ | Dr Purushothama KV | -Principal |
| ▪ | Sri James Oliver | - Coordinator |
| ▪ | Sri Richard Sequeira | - Asst. Coordinator |
| ▪ | Miss Chandrika | - Member |

Committee Meetings

- **The first meeting was held on 18-02-2021 at principal's chamber:**
Members Present:

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Smt Ashitha J - Member

Agenda:

- 1) Plan for maintaining discipline in the College /Campus.
- 2) Wearing ID Cards and dress-code.
- 3) Ban for the use of Mobile Phone in the college campus to the students.

Proceedings of the meeting:

The main decisions were taken in the meeting are -

- 1) It was decided to maintain the rules & regulations of the institutions strictly which are printed in the college calendar/ students' hand book.
- 2) It was also decided to enforce the dress-code and ID cards without any relaxation to any student. If any student violates the dress code / not wearing ID card, it was decided to impose 50 Rs fine for not wearing I D Card and Rs. 25 fine for not wearing uniform from Monday to Friday. Students are not permitted to wear Jeans pants and T-shirts on Saturdays. They must wear only coloured formal dress on Saturdays.
- 3) It was decided to enforce the ban of mobiles in the college campus to the students, if any student brings to the class it was decided to confiscate it and impose Rs.1000-00 fine.
- 4) During the leisure hours, lady students should be either in the Ladies restroom or in the college library.

- **The second meeting was held on 16-07-2021 at principal's chamber:**

Agenda: Form Anti ragging committee.

Members Present:

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Smt Ashitha J - Member
- Dr Manjunath SA - Coordinator, Anti Ragging Cell
- Miss Florine C Dsouza - Member, Anti Ragging Cell

The committee was constituted in the meeting according to the

Constitution. Committee consists following heads:- Head of the Institution ,ASI local police station, PDO, Local media Rep. Youth activist, student welfare officer, PTA President, all class student Rep. & heads of the departments.

- **The Third meeting was held on 04-10-2021 at principal's chamber:**

Agenda: Regarding Misbehaviour & Indiscipline from two students.

Members Present:

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Smt Ashitha J - Member

Resolutions: It was decided to take Strict action against the students using mobile phones in the college corridor & chatting in front of the staff members. Punish them receiving apology & sign in the TC letter.

IV. MODE OF OPERATION

The Committee discharges the following functions:

1. To see that every student behaves in the college in a disciplined / dignified manner.
2. Any misbehavior is dealt with in accordance with rules.
3. Attempt is made to improve teacher student relationship.

V. POWERS OF THE COMMITTEE

The Committee is empowered to act as follows:

1. The committee reserves the right to conduct enquiry on any type of misbehavior on the part of any student of the college.
2. Right to ask the students to bring his / her parents / guardians to proceed further.

VI. PLAN OF ACTION:

Date	Issues	Description
03-10-2021	Indiscipline in the campus	I BA Boy & I Bcom Girl sat together & holding the mobile in the corridor . Girl Mobile was with Boy & chatting each other. Warned them & took the apology letter fom the boy.
03-10-2021	Indiscipline in the campus	I Bcom Girl & I BA Boy sat together & holding the mobile in corridor . Warned them & took the apology letter from the girl.
05-10-2021	Misbehaviour & dishonour to the staff in the Campus.	I BA boy Called the I Bcom girl through mobile, when she was sitting in the ladies rest room. Caught red handed & took the apology letter.

To achieve the said objectives of the Committee:

- a. Warning will be given to students found faulty/misbehaving in the campus.

- b. Further act of indiscipline dealt with seriously.
 - i. Apology from the students
 - ii. Counseling / advice given if found necessary.
 - iii. Necessary action will be taken against the student who will tamper / damage college properties.

Place: Aikala,

Date: 20.10.2021

Coordinator

Principal

LIST OF DOCUMENTS

1. Case register- Book
2. Minutes- Book
3. Notice- File
4. Record of Not wearing ID cards and Uniform -Book
5. Students' Driving License Copies -Book
6. Apology Letters and Enquiry Reports -File
7. Mobile seizing apology letters.

Place: Aikala,

Date: 28.09.2021

Coordinator

Principal